

**Minnehaha Creek Watershed District
Comprehensive Plan Technical Advisory Committee**

**Meeting Minutes
August 5, 2015**

COMMITTEE MEMBERS PRESENT

Terry Jeffery, Ross Bintner, Nate Stanley, Lois Eberhart, Liz Stout, Bob Bean, Derek Asche, Erick Francis, Mike Kelly, Kristin Larson, Mike Wanous, Randy Anhorn, Steve Christopher, Kate Drewry, Karen Jensen, Rachael Crabb, and Rich Brasch.

OTHERS PRESENT

Becky Christopher, Lead Planner and Project Manager; Anna Brown, Planner and Project Manager; Diane Spector, Wenck Principal Water Resources Planner; Matthew Cook, Planning Assistant; James Wisker, Director of Planning and Projects.

COMMITTEE MEETING

Ms. Christopher identified the main goals of the meeting were to A) provide a brief overview of information introduced at the kickoff meetings, including scope, approach, process, and schedule for the Comprehensive Plan update, and B) discuss the role of and future agenda topics for the Committee.

Summary of Kickoff Meetings

To provide context for the proposed scope and approach for the Comprehensive Plan update, Ms. Christopher reviewed the findings of an internal self-assessment conducted by the District to evaluate its progress and performance over the last plan cycle. She stated that one of the strengths of the 2007 Comprehensive Plan was its strong foundation of data, issue identification, and long-term goals to inform planning efforts.

Ms. Christopher stated that one of the primary challenges identified by staff was that the Plan lacked focus. The 2007 Plan established 17 policy goals as well as specific water quality targets for all the major lakes and streams, and laid out a series of projects and programs to address them all within the 10-year plan cycle. This resulted in a capital improvement plan with narrowly-defined projects distributed across multiple cities over the 10 years. When the time came to develop the projects, many of them failed to be implemented due to lack of landowner or municipal support.

Ms. Christopher noted the change in direction the District began taking several years ago, specifically through its work in the Minnehaha Creek Greenway of Hopkins and St. Louis Park. Here, the District has focused on integrating its work with local land use and infrastructure planning to identify intersection of efforts and respond to opportunities in real-time. She noted that, by meaningfully engaging with and understanding the goals of public and private sector

stakeholders, the District has been able to develop partnerships and projects that provide value across multiple sectors (environment, economic development, livable communities). This approach has revealed greater opportunities and allowed the District to produce large, measurable outcomes on the landscape. She underscored that the success seen through this focused, integrated approach was something that the District intended on carrying into the 2017 Comprehensive Plan.

Ms. Christopher noted that the 2017 Comprehensive Plan will be an update that builds on the strong technical foundation of the 2007 Plan and focuses on improving the District's implementation model based on lessons learned over the last plan cycle. She highlighted that, where the 2007 Comprehensive Plan positioned the District largely as a regulator, the 2017 Comprehensive Plan will focus on partnering with cities, the development community, and others for better outcomes.

Ms. Christopher explained that the District's Plan will utilize a two-track approach as a means of providing focus and maximizing District effectiveness, as in the Minnehaha Creek Greenway. Through the "focus" track, the District will identify high-need areas in which to focus implementation efforts to produce significant, measurable improvements. She noted that the District's current focal geographies are the Minnehaha Creek Greenway and the Six Mile Creek Subwatershed. She noted that Ms. Brown will soon be convening stakeholders in the Six Mile Creek geography to begin gathering information on local goals, priorities, and plans to help inform the development of implementation strategies for this area.

The second track detailed was the "responsive" track. Ms. Christopher stated that the Plan would be designed to allow the District to remain responsive across the entire watershed, partnering with stakeholders as opportunities arise. Work under the responsive track would be primarily externally driven with project opportunities identified through coordination with municipalities or through the permitting review process.

Ms. Christopher detailed the public process for development of the 2017 Comprehensive Plan, listing the groups and methods of input:

- Policy Advisory Committee
- Technical Advisory Committee
- Citizen Advisory Committee
- Six Mile Creek Focal Geography Committee
- Local Subwatershed meetings
 - Including members of advisory committees and interested public (e.g. Lake Associations)
- Email distribution list and website
 - Regular updates and progress reports
- Public Opinion Survey

Ms. Christopher laid out the timeline for the development of the 2017 Comprehensive Plan:

Early 2015	Kickoff meetings Public opinion survey
Mid 2015-2016	Advisory committee meetings
Early 2016	Local subwatershed meetings
Mid 2016 – Early 2017	Plan drafting and review
June 27, 2017	Deadline for plan adoption

Future Agenda Topics

Ms. Christopher stated that the primary role for the Committee was to help the District maximize the effectiveness of its new implementation model by sharing their expertise and vetting the District's ideas. She noted she would be seeking the Committee's help in understanding how the District can work more effectively with its communities to meet each other's goals.

Ms. Christopher outlined a proposed schedule of future agenda topics for the Committee:

- September [2015]
 - Strategic planning framework:
 - Mission and Vision
 - Goals
 - Strategies and Tactics
 - Stakeholder goals
 - Plan structure
 - Executive Summary
 - Technical information / data
 - Implementation framework
- November [2015]
 - Implementation Framework:
 - Process for planning in focal geographies
 - Process for remaining responsive District-wide
 - Improving integration of land use and water planning
 - Aligning resources, reducing duplication, streamlining regulation
- January [2016]
 - Partnering with LGUs to support Plan goals:
 - Load reductions
 - Best management practices
 - Model ordinances

- March [2016]
 - District's role regarding specific management topics:
 - Climate change adaptation
 - Chloride management
 - Aquatic invasive species control
 - Groundwater management
 - Agriculture
 - Long-term maintenance of best management practices

It was noted that by mid-2016, the District would be primarily focused on Plan drafting and that additional committee meetings would be scheduled for review and discussion of draft materials.

The Committee discussed scheduling for future meetings, with most members supporting Wednesdays at 2:00 p.m. Ms. Jensen asked for the agenda topics to be sent out ahead of the meetings to allow its members time to prepare.

Mr. Bean asked when the District's regulatory mechanisms would be discussed, referencing the detailed schedule Ms. Christopher presented. Ms. Christopher stated that the District's regulatory mechanisms would be part of the November discussion and would focus, not on new requirements, but on efforts to streamline the regulatory framework.

After a suggestion made by Mr. Asche, it was discussed and agreed upon that a member of the Technical Advisory Committee – selected on a rotating, voluntary basis – should act as a liaison to the Policy Advisory Committee. Similarly, it was agreed that having a liaison from the Policy Advisory Committee at Technical Advisory Committee meetings would be helpful in keeping each committee informed on the others' discussions.

Ms. Drewry inquired as to how and when the District intended to develop specific Capital Improvement Project plans. Ms. Christopher responded that the projects pursued in a focal geography would be largely formulated in the area's respective subwatershed committee, as will be the case for Six Mile Creek. Ms. Christopher noted that the implementation framework for the other subwatersheds will be reviewed with the Committee as they are developed.

Mr. Bintner requested a short description of the District's current goals. Ms. Christopher supplied a preliminary list of 4 goals, explaining that staff is recommending a simplification from the current 17 goals:

- Water quality
- Water quantity
- Ecological integrity
- Public engagement

Mr. Bintner then asked if any consultants would be involved in the development of the 2017 Comprehensive Plan. Ms. Christopher confirmed that Wenck Associates would be assisting in that endeavor.

Ms. Spector detailed a related process that the District was undertaking with Wenck in the establishment of an E-grade program. Ms. Spector began by explaining the District's current lake grades which are determined based on phosphorus levels, chlorophyll, and water clarity. She noted that a given waterbody's ecological health is impacted by more than phosphorus content. She stated that the E-grade monitoring program would incorporate several additional parameters, and produce reports on the system's ecological health based on the measured parameters. The additional parameters included fish populations, vegetation, shoreline condition, soil chemistry, and others. Ms. Spector underscored that the use of the E-grade program would not simply be to classify waterbodies or subwatersheds; rather, it would also be used to guide and measure the effect of the District's implementation efforts.

Mr. Bintner asked Ms. Spector whether or not historical monitoring data would be used in the E-grade evaluations. Ms. Spector confirmed that historical data would be used, and that where parameters were not measured in the past, new monitoring efforts would be undertaken, with the District's available resources taken into consideration.

Updates

Ms. Christopher noted that she had sent out requests for stakeholder information as required under Minnesota Rule 8410. She stated that she had received many responses, and that a meeting notice would soon be sent out stating when the information would be reviewed by the Board of Managers.

Ms. Christopher noted that the Six Mile Creek subwatershed planning process would be beginning soon, and that a subwatershed committee would be arranged and lead by Ms. Brown.

Ms. Christopher mentioned that the District would be in contact with the Committee members to conduct a phone survey as part of the District's self-assessment. It was noted that the feedback from this survey would be used to further direct the development of the 2017 Comprehensive plan.

The Committee Meeting adjourned at 2:57 p.m.

Respectfully submitted,

Matthew Cook
Planning Assistant